

Lynn Imaging
Official Source for Plans and Specifications

Effective May 2002, the Commonwealth of Kentucky, Department for Facilities Management, Division of Contracting and Administration began a partnership with Lynn Imaging to provide all drawings and specifications to interested parties at reasonable prices on an on-demand basis. Online ordering makes the process easy and convenient.

Addendum information is provided to Lynn Imaging <http://www.stateofkyplanroom.com> as well as posted on the Commonwealth of Kentucky eProcurement site at <https://ky-purchases.com> in the "Browse Bid Opportunities" section.

Caution to Contractors:

Lynn Imaging is the only official supplier of plans and specifications, and ordering from the Commonwealth's planroom insures that you will be listed as a planholder, and as such receive all additional solicitation addenda after your order.

Vendors are cautioned that if plans are obtained from any other unofficial source, we are unable to verify you as a planholder, and you WILL NOT automatically be included on additional addenda. Failure to acknowledge all material addenda shall be cause to find contractor nonresponsive, and the Division of Contracting and Administration assumes no responsibility for vendors failure to register as a planholder. Furthermore, interested parties are reminded of the following information contained in the General Conditions for Construction and Construction Related Competitive Sealed Bid Solicitations (FAP 220-05-00)

BIDDER'S REPRESENTATIONS: Each bidder, by submitting a bid, swears or affirms, under penalty of law, that:

- a. The bidder has read and understands the bidding documents and the bid is made in accordance with the bidding documents.
- b. The bidder has carefully examined the site of the proposed work and is familiar with the local conditions under which the work is to be performed.
- c. The bid is premised upon furnishing the work required by the bidding documents.
- d. The bid amount has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other contractor, vendor of materials, supplies, equipment or services described in the solicitation, that is designed to limit independent bidding or competition.
- e. The contents of the bid have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder, or its surety on any bond furnished with the bid and will not be communicated to any such person prior to the bid opening.
- f. The bidder is legally entitled to enter into a contract with the Commonwealth and the award of a contract will not create any conflict of interest, including those set out in KRS 45A.330 to 45A.340, 45A.455 and 164.390.

BIDDING DOCUMENTS

- a. A bidder, sub-bidder, sub-contractor, and others may obtain bidding documents from the purchasing officer in the manner and for the charge, if any, stated in the solicitation.

- b. A complete set of bidding documents shall be used in preparing bids. The Commonwealth assumes no responsibility for misinterpretations resulting from the use of incomplete sets of bidding documents.
- c. The Commonwealth, in providing bidding documents, does so only for the purpose of obtaining bids on the work and does not confer a license or grant for any other use.
- d. A bidder shall promptly notify the purchasing officer of any ambiguity, inconsistency or error, which they may discover upon examination of the bidding documents or of the site and local conditions.
- e. All questions regarding the meaning or interpretation of the bidding documents shall be directed in writing to the purchasing officer. Questions received less than ten (10) calendar days prior to the date for receipt of bids may not be answered.
- f. Any interpretation, correction or change of the bidding documents shall be made by an addendum issued by the purchasing agency. Interpretations, corrections or changes of the bidding documents made in any other manner shall not be binding and bidders shall not rely upon such interpretations, corrections or changes.
- g. Unless otherwise indicated in the bidding documents, the materials, products and equipment described or referenced by manufacturers' or vendors' names, trade names, and catalog numbers are intended to establish a standard of required function, dimension, appearance and quality. Unless otherwise stated, equal items may be furnished or used if approved by the purchasing officer in consultation with the architect.
- h. Addenda shall be published on the Commonwealth's procurement website and may be mailed to all who are known by the purchasing officer to have been furnished bidding documents.
- i. Copies of addenda shall be made available for inspection wherever bidding documents are on file.
- j. No addenda of a material nature shall be issued later than seven (7) calendar days prior to the date for receipt of bids, except for addenda postponing the date for receipt of bids or withdrawing the solicitation.

The bidder shall ascertain, prior to submitting a bid, that the bidder has received all addenda issued by the purchasing officer for the particular solicitation. The bidder shall acknowledge receipt of all addenda on the Form of Proposal or by a separate letter to the purchasing officer, which shall be received at or prior to the hour and date specified for receipt of bids.